



FALL 2023

Welcome
Back to School!

AUGUST 16, 2023
FIRST DAY OF SCHOOL

FREE & REDUCED MEALS
MAKE SURE TO APPLY FOR FREE/REDUCED MEALS

DAILY SCHEDULE
PLAN FOR START AND END OF SCHOOL DAYS

ENROLLMENT DOCUMENTS
ONLINE FORMS TO COMPLETE ENROLLMENT

Welcome Back

FROM SUPERINTENDENT DR. STEVENS

On behalf of the School City of Mishawaka Board of School Trustees and the School City of Mishawaka staff, we welcome you to the 2023-2024 school year! We are proud to provide numerous learning opportunities for our students across all grade levels. Ultimately, upon graduation, we want our students to be college, career, and life ready so that everyone can have access to fulfilling their ambitions.

Helping students to succeed is not a task solely performed by our schools. We believe that student success takes support from countless stakeholders. We cannot overstate the importance of proper support from parents/guardians at home. The partnership between home and school is not an educational secret and we look forward to collaborating with our families. Students that are involved in school or after school extracurricular programming often perform better than their non-involved peers. Likewise, we have found that parental involvement is another important component to a child's success. One immediate suggestion would be to consider joining the Mishawaka Parent Group at your school.

Another area where we need parent involvement is with student attendance. Student attendance is one of the largest indicators of their future success. We are confident in the educational programming that our staff offers to the students of our community. However, it becomes much more difficult for your child(ren) to be successful if they are continually tardy or absent from school. This upcoming school year, we aim to place a renewed emphasis on reducing tardiness and absenteeism. We are confident that if students, parents, and staff work together, we can improve our attendance rate and improve the learning outcomes for all of our students.

Producing a student that is college, career, and life ready may be the ultimate goal, but the foundation for that success is established much earlier at one of our seven elementary schools. All of our students have 1:1 technology to provide a blended learning classroom environment. The blended learning approach aims to utilize technology to enhance learning when appropriate but blends traditional teaching methods into the curriculum as well.

Students at John Young Middle School and Mishawaka High School enjoy their involvement in traditional academic coursework as well as vocational technology pathways. They participate in a variety of athletic and academic competitions and in the field of fine arts. Project Lead the Way programming is STEM based learning that allows our students to explore their problem-solving skills through experiential, project-based learning. Our aim is to provide programs that offer our students the chance to showcase their skills in a variety of meaningful ways.

We are excited to share a few of the ways Mishawaka works. Whether you are new to our corporation or have been a part of the School City of Mishawaka family for generations, we welcome you. Please do not hesitate to contact us should you have further questions. We look forward to another great school year and greatly appreciate the fact that you have chosen School City of Mishawaka for your child's education.

Sincerely,

Dr. Theodore Stevens
Superintendent

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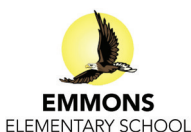
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Join Our Team!

Stay Connected
with us...

 @SchoolCityofMishawaka

 @SCMSchools

 MishawakaSchools.com





The Mishawaka Parent Group was developed for the purpose of promoting partnerships with parents, teachers, school administration and the community to enhance the educational environment at School City of Mishawaka.

Our goals are simple:

- To provide a sense of inclusion between families and schools,
- To share information and strategies in order to establish strong student success,
- To promote healthy minds and attitudes in developing young citizens,
- To create leaders, young and old, to build a better community around us.

We would love for you to become involved! Feel free to contact us via email at Mishawakaparentgroup@gmail.com or find us on Facebook as the Mishawaka Parent Group Cabinet.



DAILY SCHEDULE

School City of Mishawaka school day times have changed since last year. Students may enter their building for breakfast at:

- Elementary: 8:05 AM
- JYMS: 7:50 AM
- MHS: 7:15 AM

Please know there is no supervision before these times. Students must be picked up within 15 minutes of the end of day time unless they are participating in a supervised activity. Thank you for your cooperation.



2023-2024 DAILY SCHEDULE

		DOORS OPEN	START OF DAY	END OF DAY
ELEMENTARY SCHOOLS	Monday–Friday	8:15 AM	8:30 AM	3:00 PM
MIDDLE SCHOOL	Monday–Friday	8:00 AM	8:15 AM	3:15 PM
HIGH SCHOOL	Monday–Friday	7:15 AM	8:00 AM	3:10 PM

Bethel Kindergarten start time is 8:30 AM and end of day is 3:00 PM.



Elementary Open Houses

We invite you to attend the open house at your child's school. This is a great opportunity to meet their teacher(s), see their classroom, and help your child feel confident for the first day of school.

BATTELL ELEMENTARY SCHOOL	➔	AUGUST 14 5:00 PM – 6:00 PM
BETHEL KINDERGARTEN CLASS	➔	AUGUST 14 6:00 PM – 7:00 PM
BEIGER ELEMENTARY SCHOOL	➔	AUGUST 14 5:30 PM – 6:30 PM
EMMONS ELEMENTARY SCHOOL	➔	AUGUST 14 5:00 PM – 6:00 PM
HUMS ELEMENTARY SCHOOL	➔	AUGUST 14 5:30 PM – 6:30 PM
LASALLE ELEMENTARY SCHOOL	➔	AUGUST 14 5:30 PM – 6:30 PM
LIBERTY ELEMENTARY SCHOOL	➔	AUGUST 14 5:30 PM – 6:30 PM
TWIN BRANCH ELEMENTARY SCHOOL	➔	AUGUST 14 5:00 PM – 6:00 PM

2023-2024 School Supplies

ONLY BACKPACKS

are required for grades K-6

Schools will be providing all other supplies

OPTIONAL SCHOOL SUPPLIES

School City of Mishawaka will be providing general school supplies to elementary students for the 2023–2024 school year. However, if a family is interested and able to donate any of the items listed below, it would be greatly appreciated. These extra donated supplies will be made available for students to share throughout the school year.

Kindergarten — 2nd Grade

Qty	Item (DO NOT label with student's name)
1 pair	Fiskars Round Scissors
24ct. or more	Beginner Pencils (Kdg. or 1st Gr.)
	#2 Pencils (2nd Gr)
24ct. or more	Crayons
8ct. or more	Washable Markers
8ct. or more	Dry Erase Markers
8ct. or more	Glue Sticks
Large Boxes	Tissues
20ct. or more	Quart-size Bags (girls)
20ct. or more	Gallon-size Bags (boys)

3rd — 6th Grade

Qty	Item (DO NOT label with student's name)
1 pair	Scissors
24ct. or more	#2 Pencils
24ct. or more	Crayons
8ct. or more	Washable Markers
8ct. or more	Dry Erase Markers
8ct. or more	Glue Sticks
Large Boxes	Tissues
20ct. or more	Quart-size Bags (girls)
20ct. or more	Gallon-size Bags (boys)
(3)	Single subject, wide-ruled spiral notebooks (any colors)
1 pkg.	Wide-ruled lined paper
(4)	2-Pocket folders (red, blue, green, yellow)
4ct. or more	Red Pens
4ct. or more	Highlighters (any colors)

7th — 12th Grade

Teachers will let students know what supplies will be needed. It's best to start the school year with some paper, pens, pencils, and folders.





2023-2024 SCHOOL CALENDAR

JULY				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JULY
4 Independence Day

JANUARY
1-5 Winter Break
15 Martin Luther King, Jr. Day

JANUARY				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	★	17	18
21	22	23	24	25
28	29	30	31	

AUGUST
14 First Teacher Day
16 First Student Day (Full Day)

FEBRUARY
16 Snow make-up day
19 Presidents' Day

FEBRUARY				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

SEPTEMBER				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

SEPTEMBER
4 Labor Day

MARCH
4 Snow make-up day
29 Spring Break

MARCH				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	●	19	20
23	24	25	26	27
30	31			

OCTOBER
18 No School for Students
Parent/Teacher Conferences
19-23 Fall Break

APRIL
1-5 Spring Break

APRIL				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

NOVEMBER				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	▲	8	9	10
13	14	15	16	17
20	21	▲	23	24
27	28	29	30	

NOVEMBER
7 eLearning Day- Teachers report
22 eLearning Day- Teachers do not report
23-24 Thanksgiving Break

MAY
7 eLearning Day- Teachers report
27 Memorial Day
31 Last Student Day
31 Last Teacher Day

MAY				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	▲	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	★

DECEMBER				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER
25-29 Winter Break

JUNE
19 Juneteenth

JUNE				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

1st Semester	Teachers	Students
August	14	12
September	20	20
October	19	18
November	20	20
December	16	16
Total	89	86

2nd Semester	Teachers	Students
January	17	17
February	19	19
March	19	19
April	17	17
May	22	22
June	0	0
Total	94	94

- ★ Student's First/Last Day
- Recess Day/No School
- ▲ eLearning Day
- Parent/Teacher Conferences

Elementary	
Quarter 1:	August 16 - October 17
Quarter 2:	October 24 - December 22
Quarter 3:	January 8 - March 15
Quarter 4:	March 18 - May 31

JYMS & MHS	
Term 1:	August 16 - September 29
Term 2:	October 2 - November 10
Term 3:	November 13 - December 22
Term 4:	January 8 - February 15
Term 5:	February 20 - March 28
Term 6:	April 8 - May 31

*Make-up days may be added at the end of the school year, if necessary.

Board of School Trustees approval: 12/7/2022

STUDENT SERVICES

Welcome back to school for the 2023-2024 school year! We are excited to kick off another year at School City of Mishawaka.

We believe strongly in creating a positive school climate where students, parents/guardians, and all staff members work together collaboratively to maintain an orderly and safe learning environment focused on teaching and continued learning. Our schools are most successful and safest when all students, parents/guardians, and staff alike-collaborate, value, and respect each other's roles in the educational process.

We are committed to providing the best education for all students. We are here to provide supports in academics, behaviors, and social emotional wellness. We do this through the framework of Multi-Tiered Systems of Supports (MTSS). MTSS is not a framework to be intimidated by. It consists of supports for the three areas mentioned above. For academic support, we have Response to Intervention (RTI), that can give your child tiered supports to pursue success. For behavior, we have Positive Behavior Intervention Support (PBIS) to create positive learning environments in all our buildings. To better support emotional needs in our students, we have Social Emotional Learning systems in place to help support those emotions and achieve positive goals in our school buildings.

With this framework in place we hope to serve all students in a positive learning atmosphere. We want all students set up with the tools they need as individuals to succeed. We look forward to a great school year. Welcome back and go Cavemen!

Sincerely,

Dave Troyer
Director of Student Services



MISHAWAKA STUDENTS RIDE TRANSPO FREE WITH SCHOOL ID!

Students who attend John Young Middle School and Mishawaka High School are able to ride Transpo school tripper buses as well as the Transpo fixed routes for FREE on all operational days and times without limitations on weekends, evenings, and holidays by showing their valid student ID card.

STUDENT ID CARD

If a student has not yet received their student ID card, they will need to identify themselves as a John Young Middle School or Mishawaka High School student when boarding the bus to be allowed to ride at no charge. Once ID cards are issued, students will be required to show their ID card to be eligible for a free ride.

STUDENT BEHAVIOR

When students ride a Transpo bus, we expect them to have good behavior as well as show respect to the driver and Transpo property. The same consequences for poor behavior or damage to property apply as if they were on a School City of Mishawaka bus or at school. In addition, Transpo bans students from riding the bus if they fight, vape on the bus, or are abusive to the driver.





BEFORE/AFTER SCHOOL PROGRAMMING

We are excited to be partnering with Boys & Girls Club to offer Before/After School Programming at all of our SCM elementary schools. Details on times, cost, etc. are still being finalized. Once these items are worked out, information will be sent to SCM families along with details on how to sign-up for before and after school programming.



IN
PARTNERSHIP
WITH



Take action now to keep health care coverage!

Many Hoosiers are at risk of losing their Medicaid benefits because coverage protections from the federal public health emergency have ended. Taking action now could help you stay covered.

What you need to do:

- Go to **FSSABenefits.IN.gov**
- Scroll down to the blue "Manage Your Benefits" section
- Click on either "Sign in to my account" or "Create account"

Watch your mail! Be sure to respond with any info you're asked for. Need help updating your address? Call 800-403-0864.



SCHOOL TEXTBOOK FEES

Indiana House Bill 1216 requires each public school to provide curricular materials at no cost to each student enrolled in the public school. This bill took effect July 1, 2023 and established the curricular materials fund to provide state advancements for costs incurred by public schools in providing curricular materials to students at no cost.

This means you will not be charged for textbook fees this year. Please note that you may see textbook fees listed in your child's Skyward account. Those are needed in order for us to report the cost of the fees to the State.

Please contact your child's school with any questions.

FOOD SERVICE UPDATES

The Food Service Department is excited to welcome back all of our students! Below is the information you will need so your child(ren) is ready for breakfast and lunch on the first day of school.

MEAL COSTS

As part of the Hunger-Free Kids Act of 2010, School Food Authorities are required to review their paid lunch revenue annually to ensure compliance with the Paid Lunch Equity requirement. As part of the requirement, School Food Authorities are required to increase their paid lunch prices gradually until the school reaches the United States Department of Agriculture's (USDA) targeted rate. The USDA targeted rate for 2023-2024 is \$3.56. We received a waiver to help so we did not have to raise prices this year. The prices remain the same as the last school year.

School City of Mishawaka's 2023-2024 breakfast/lunch prices as follows:

ELEMENTARY

Breakfast	\$1.50
Lunch	\$2.50
Milk	\$0.60

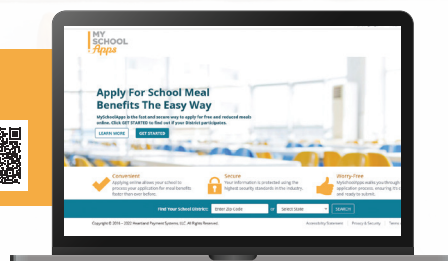
JYMS & MHS

Breakfast	\$1.75
Lunch	\$2.75
Milk	\$0.60

FREE & REDUCED MEALS

For the 2023–2024 school year, the USDA is **REQUIRING** a Free & Reduced application to be filled out for free or reduced meals and textbooks. Visit MishawakaSchools.com/FreeandReduced to learn more about who can get Free & Reduced meals, income requirements, and answers to many more questions.

APPLY FOR FREE & REDUCED MEAL BENEFITS ONLINE!



To make this process easier, families can fill out the Free & Reduced application online from the privacy of your home or anywhere with an internet connection. Results will be sent directly to your email. Go to **MySchoolApps.com** to fill out your Free & Reduced application online today. Only one application is needed, even if you have children at multiple schools.

Free & Reduced paper applications can be picked up at your child's school or the School City of Mishawaka Administration center or visit MishawakaSchools.com/FreeandReduced to print the form. Any questions can be directed to the Food Service Department at 574-254-4545.

MY SCHOOL BUCKS

Make school lunch deposits and monitor your child's account online at **www.myschoolbucks.com**. From this site you will create your account and can add money to your child's school meal account. All you need is your child's name, student ID number and school ZIP code.

Things to know:

- If you have more than one child in the District, you can handle all online prepayments from the same online account.
- Payments may be made through an existing PayPal account or with a major credit or debit card.
- Visit MySchoolBucks.com to make school lunch deposits and monitor your child's account online.

MENUS

Visit MishawakaSchools.com/Menu to view and print monthly menus. Monthly menus are available for breakfast and lunch.

BREAKFAST TIMES

Breakfast will begin to be served at the times below.

- Elementary schools 8:05 AM
- John Young Middle School 7:50 AM
- Mishawaka High School 7:15 AM



BACK TO SCHOOL ENROLLMENT DOCUMENTS

Families that are returning or new to School City of Mishawaka need to complete important documents for each child enrolled for the 2023-2024 school year. All documents must be **completed by August 16, 2023**.

RETURNING FAMILIES

Returning families need to complete:

- 2023-2024 Returning Student Form
- 2023-2024 Technology at Home Form
- 2023-2024 Returning Student Health Form

NEW FAMILIES

New families to SCM need to complete:

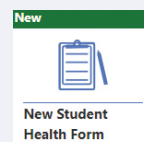
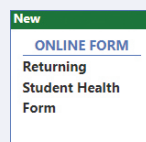
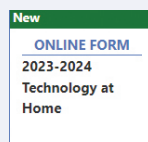
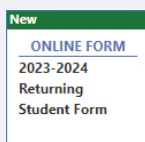
- 2023-2024 Technology at Home Form
- 2023-2024 New Student Health Form

NEXT STEPS

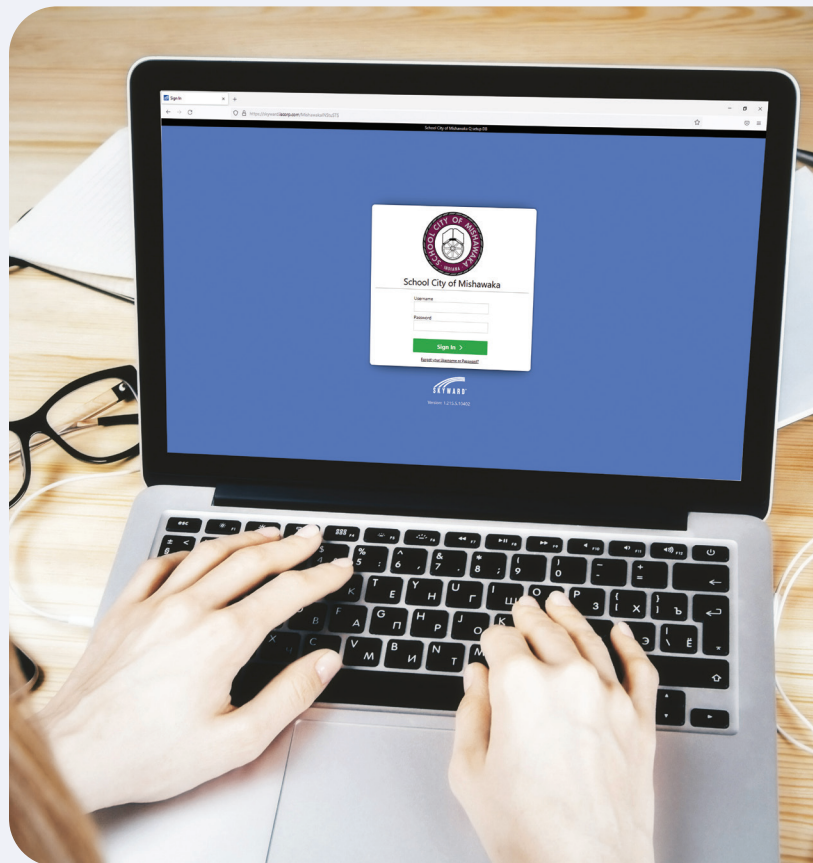


Steps to complete the forms:

1. Login to your Skyward Parent Portal (current username and password) at MishawakaSchools.com/Skyward.
2. Tiles for form completion are listed individually for each student listed in your parent portal.



3. If you are having trouble logging into your Skyward Parent Portal, please contact your school office.





What you need to

JOHN YOUNG M

Incoming 7th Grade

JUMP START

August 7 & 8, 2023
9:00 AM – 12:00 PM

It can be scary in a new school. The Incoming 7th Grade Jump Start is a time for students to receive their schedule and leave feeling prepared for their first day at JYMS.



MEET

Meet your teachers and learn more about your schedule.



MAKE

Make new friends and connect with old ones.



LEARN

Learn where your classes are located and the layout of JYMS.



FIND

Find your locker and practice opening it with your lock combination.



PARTICIPATE

Participate in team and community building activities.

We'll see you on August 7 or 8!

(You get to pick which day your child attends)

SPORTS PHYSICALS

AT JOHN YOUNG MIDDLE SCHOOL

The JYMS Physical form can be found at MishawakaSchools.com/JYMSPhysicals or in the JYMS main office.

JYMS FALL SPORTS PHYSICAL NIGHT

July 31, 2023

4:00 PM – 8:00 PM

at John Young Middle School

(enter through Door A)

Cost: \$25 (Cash ONLY)

All sports participants MUST have a completed physical form on file to begin tryouts and/or practice. JYMS football, cross country, soccer, and volleyball begin August 1, 2023. Students interested in any of these sports must have their physical done before August 1.

MARK YOUR CALENDARS

Picture Days

August 16-17, 2023

JYMS Open House

August 21, 2023

6:00 PM – 7:15 PM

Know about MIDDLE SCHOOL

CLASS SCHEDULES

Students in 8th grade will receive their schedules on the first day of school or get it in Skyward (MishawakaSchools.com/Skyward).

Have you heard about Indiana's 21st Century Scholars program?

It offers income-eligible Hoosier students up to four years of paid tuition at an eligible Indiana college or university after they graduate from high school, depending upon financial need. Tuition is a big part of college expenses, and the 21st Century Scholarship may provide tens of thousands of dollars in financial aid over the course of four years.



MAKING COLLEGE POSSIBLE.

Is your child eligible for a college scholarship?

MishawakaSchools.com/21stCenturyScholars

WHEN TO ENROLL...

You can enroll your child in the program from the time they enter 7th grade to June 30 of their 8th grade year.

WHO CAN ENROLL...

To enroll, your child must:

- Be a resident of Indiana
- Be a U.S. citizen or eligible non-citizen
- Be enrolled in 7th and 8th grade at an Indiana public or private school accredited by the Indiana Department of Education
- Be a member of a family that meets income eligibility requirements

21ST CENTURY SCHOLARS PROGRAM INCOME GUIDELINES

Household Size	Maximum Annual Income
2	\$32,227
3	\$40,626
4	\$49,025
5	\$57,424
6	\$65,823
7	\$77,534
8	\$86,266
For each additional person in the household add \$8,399.	



MISHAWAKA HIGH SCHOOL

SCHOOL I.D. & PICTURE DAYS

STUDENT LAST NAME A–L

AUGUST 7, 2023
12:00 PM – 3:00 PM

STUDENTS WILL RECEIVE:

- School picture for the 23-24 yearbook
- Temporary student ID
- School devices available for new enrollments
- Have their device fixed or replaced (only if needed)
- **No building tours on this day**

STUDENT LAST NAME M–Z

AUGUST 8, 2023
3:00 PM – 6:00 PM

STUDENTS WILL RECEIVE:

- School picture for the 23-24 yearbook
- Temporary student ID
- School devices available for new enrollments
- Have their device fixed or replaced (only if needed)
- **No building tours on this day**

ID MAKE UP DAY FOR ANY STUDENTS A–Z

AUGUST 9, 2023
12:00 PM – 3:00 PM

STUDENTS WILL RECEIVE:

- School picture for the 23-24 yearbook
- Temporary student ID
- School devices available for new enrollments
- Have their device fixed or replaced (only if needed)
- **No building tours on this day**

Students must have a temporary MHS photo ID to enter the building on August 16, 2023.

Books will be given to students during the first week of school.

Lockers will not be issued during this time, they will be issued on an as-needed basis.



FRESHMEN ORIENTATION

Welcome class of 2027!

August 9, 2023

Student Meeting: 3:30 PM – 5:30 PM

Parent Meeting: 5:30 PM – 6:00 PM

Location: Mishawaka High School

**Learn about Mishawaka High School, find your classes,
meet staff, and connect with friends.**



Welcome back

FROM THE MISHAWAKA ALUMNI ASSOCIATION

We are looking forward to the students returning to school this fall, on their way to completing their education and becoming Mishawaka High School Alumni!

The MHS Alumni Association still remains active after 100 years. We continue to have monthly meetings/ luncheons at the Chicory Cafe on the first Wednesday of the month. We began our evening Meet & Greet at the Chicory Cafe in July and will meet every other month for those that are unable to make it to the luncheons. These are open to all MHS Alumni.

We provide several scholarships for graduating seniors and we are active in some of the events in the community throughout the year. If you've been to the football stadium in recent years, you may have seen the inscribed bricks in the plaza. Those all belong to alumni who have walked the halls of MHS just as your child may, and perhaps you have as well. If you would like information on purchasing a brick, or becoming a member of the alumni association, you can email peeblesh@mishawaka.k12.in.us. You can also stay connected with us by visiting our Facebook/Instagram page @MHS Cavemen Alumni.

We hope you and your child(ren) have a great school year!



JOIN OUR TEAM...

BECOME A SUB!



BENEFITS

- ✓ Flexible schedule to accept assignments when you want.
- ✓ Work in your child or grandchild's school corporation.
- ✓ Make a positive difference in your community.
- ✓ Get a foot in the door at School City of Mishawaka as your potential future employer.
- ✓ If you like variety, we offer a range of opportunities for your comfort level and experience.

APPLY TODAY AT
MISHAWAKASCHOOLS.COM/SUB





EMERGENCY COMMUNICATIONS

The following information is to clarify how families will receive communications in case of an emergency. Phone numbers and email addresses used for communications pull from the information in Skyward. Visit MishawakaSchools.com/Skyward to verify your contact information is correct. If you would also like to receive text alerts, text "Yes" to 67587.



INCIDENT AT SCHOOL

NON-THREATENING INCIDENT

Parents may be notified by call and/or email regarding the incident depending on the circumstances and nature of the event.

EMERGENCY INCIDENT

- Our first priority is to protect students and staff.
- Parents should not call or go to the school unless directed otherwise.
- Parents should avoid contacting students during an emergency.
- Please do not rely on unofficial reports of information coming from word of mouth, social media and/or any source other than the official School City of Mishawaka communication.
- Parents will be notified by call and email as soon as possible.
- Information will also be shared on the district website at MishawakaSchools.com.

AFTER AN EMERGENCY

- Be patient and wait for information.
- If off-site family reunification is necessary, please remember to follow the emergency pick-up procedures communicated at that time. State-issued photo ID will be required.



WEATHER RELATED SCHOOL CLOSURES/DELAYS

SCHOOLS CLOSED

- In the event schools are closed/delayed due to weather, parents will be notified as early as possible but every effort will be made to notify staff/families by 6:00 AM by call and email.
- School closings/delays will also be shared via WNDU, WSBT, ABC57, Facebook (@schoolcityofmishawaka) and Twitter (@scmschools).

2-HOUR DELAY

- Schools start two hours later than the normal schedule.
 - › Elementary Schools: 10:30 AM
 - › JYMS: 10:15 AM
 - › MHS: 10:00 AM
- Parents will be notified by call and email as soon as possible.

SCHOOLS OPEN

- If you do not receive a message, schools remain open and will start on time as planned.
- Parents and staff are encouraged to get to school when it is safe to do so but are asked to communicate with building office personnel in advance.

PROGRAMS/ACTIVITIES

Parents with students in after school programs or evening activities will be notified by schools or coaches about early release or possible cancellations.

REQUIRED & RECOMMENDED

IMMUNIZATIONS

The state of Indiana has released the immunization requirements for the 2023-2024 school year. Please make note of the updated requirements and recommendations. Indiana Code (IC 20-34-4-5) states that a child is not permitted to attend school beyond the first day without (A) a waiver issued by the school (not to exceed 20-days in length), (B) a valid medical exemption or religious objection, or (C) a written statement with the date/time of an immunization appointment signed by a physician or health department. As such, the noncompliant immunization exclusionary date for School City of Mishawaka is September 15, 2023. Visit [MishawakaSchools.com/Immunizations](https://www.mishawaka.k12.in.us/school-city-of-mishawaka/immunity) for additional immunization information, requirements, and forms.

Indiana 2023-2024 Required and Recommended School Immunizations

Grade	Required		Recommended
Pre-K	3 Hepatitis B 4 DTaP (Diphtheria, Tetanus & Pertussis) 3 Polio	1 Varicella (Chickenpox) 1 MMR (Measles, Mumps & Rubella) 2 Hepatitis A	Annual influenza COVID-19
K-5th grade	3 Hepatitis B 5 DTaP 4 Polio	2 Varicella 2 MMR 2 Hepatitis A	Annual influenza COVID-19
6th-11th grade	3 Hepatitis B 5 DTaP 4 Polio 2 Varicella	2 MMR 2 Hepatitis A 1 MCV4 (Meningococcal) 1 Tdap (Tetanus, Diphtheria & Pertussis)	Annual influenza 2/3 HPV (Human papillomavirus) COVID-19
12th grade	3 Hepatitis B 5 DTaP 4 Polio 2 Varicella	2 MMR 2 Hepatitis A 2 MCV4 1 Tdap	Annual influenza 2/3 HPV 2 MenB (Meningococcal) COVID-19

July 2022

HepB: The minimum age for the 3rd dose of Hepatitis B is 24 weeks of age.

DTaP: 4 doses of DTaP/DTaP/DT are acceptable if 4th dose was administered on or after child's 4th birthday.

Polio*: 3 doses of Polio are acceptable for all grade levels if the 3rd dose was given on or after the 4th birthday and at least 6 months after the previous dose.

*For students in grades K-12, the final dose must be administered on or after the 4th birthday and be administered at least 6 months after the previous dose.

Varicella: Physician documentation of disease history, including month and year, is proof of immunity for children entering preschool through 12th grade. Parent report of disease history is not acceptable.

Tdap: There is no minimum interval from the last Td dose.

MCV4: Individuals who receive dose 1 on or after the 16th birthday only need 1 dose of MCV4.

Hepatitis A: The minimum interval between 1st and 2nd dose is 6 calendar months. 2 doses are required for all grades Pre-K through 12.

COVID-19: COVID-19 vaccine is recommended for all students five years of age and older per CDC and FDA's Emergency Use Authorization. **Review required after FDA full approval.**

Immunizations CLINIC

If your child needs any immunizations, we are partnering with the St. Joseph County Department of Health to offer clinics at Emmons Elementary School. This clinic is for ANY SCM student to receive their immunizations.

CLINIC FOR SCM STUDENTS

Emmons Elementary School

August 14, 2023 • 5:00 PM – 6:00 PM

Preregistration is preferred
but walk-ins are welcome as space allows

PREREGISTER AT

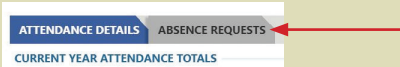


[MishawakaSchools.com/Immunizations](https://www.mishawaka.k12.in.us/school-city-of-mishawaka/immunity)





SKYWARD PARENT ABSENCE ENTRY

Parents are now able to enter their child's absence in Skyward. This will eliminate families needing to call school when a child is absent. Please follow the instructions below to enter an absence.

- 1 Login to Skyward Parent Access: MishawakaSchools.com/Skyward
- 2 Click on the Attendance tile for the student you are reporting an absence
- 3 Click on the Absence Requests Tab

- 4 Click Add Absence Request on the right side of the screen

- 5 Enter the **Start Date** and **End Date**
- 6 **Entire Day:** Check All Day if the absence will be an entire day
Partial Day: Enter a **Start Time** and **End Time** of absence
- 7 Select an Attendance Reason from the drop down menu
- 8 Add a Comment to provide information about the absence
- 9 Select Save in the upper left hand corner 

Once saved, the absence request will be sent to the school for processing. After approval by the school, the request will change from **Pending** to **Processed**.

Changes to the absence can be made by the parent/guardian in Skyward while it is still marked as pending. Once the request is processed, a parent/guardian will need to contact the school to make any changes.

Additional Skyward support can be found at MishawakaSchools.com/SkywardHelp or you can call your child's school office for more assistance.

GET YOUR

CHROMEBOOK

READY

FOR THE FIRST DAY OF SCHOOL

What you need to know about student Chromebooks to be prepared for the start of the school year on August 16, 2023.

BEFORE THE FIRST DAY OF SCHOOL TASKS

1. Charge your Chromebook
2. Turn on the Chromebook
3. Login using SCM username and password
4. Bring it to school fully charged on the first day
5. Update the Chromebook:
 - Chromebooks automatically receive feature and security updates. Turn on the Chromebook and ensuring it is connected to wifi to begin the update process
 - To manually check for updates:
 - a. Turn on the Chromebook
 - b. Login using SCM username and password
 - c. Click on the clock
 - d. Click on the gear
 - e. Click about Chrome OS
 - f. Click Check for updates

REPAIRS/NEW STUDENT DEVICE PICK-UP

- Elementary Students: August 16, 2023 (*first day of school*)
- John Young Middle School: August 16, 2023 (*first day of school*)
- Mishawaka High School: August 7-9 (*during ID/photo days*)

NEED HELP?

- **BEFORE AUGUST 16, 2023:**
Contact the Tech Support Hotline at 574-254-7795.
The help line is available Monday–Friday at 8:00 AM–3:00 PM.
- **AFTER AUGUST 16, 2023:**
Please contact your child's school for assistance.

STUDENT DEVICE REPAIR CHARGES

Grades K–4

(Lenovo 500e Chromebook)

Damaged or lost charger: \$20

Lost/unreturned device or intentional destruction (requiring replacement): \$375

Grades 5–12

(HP or Asus C204 Chromebook)

Damaged or lost charger: \$20

Lost/unreturned device or intentional destruction (requiring replacement): \$285

PAY TECHNOLOGY CHARGES ONLINE

You can now pay for any technology charges online through MySchoolBucks.com. This is the same account you use to pay for your child's lunch fees.





The School City of Mishawaka (SCM) web filter provides a Children's Internet Protection Act (CIPA) compliant filter on the Chromebook year round, in and out of school. When Chromebooks are off campus, parents/guardians can take an active role in making their children 21st century digital citizens by setting time access controls on Chromebooks for streaming content, Youtube, gaming, social networking and more. The Parent Dashboard allows parents/guardians to take an active role in monitoring their child's school Chromebook and enforcing bedtime.

Below are instructions on how parents/guardians can set parental controls by creating a Blocksi account, access time controls, view their child's web history, and set up an automatic weekly report to their email.

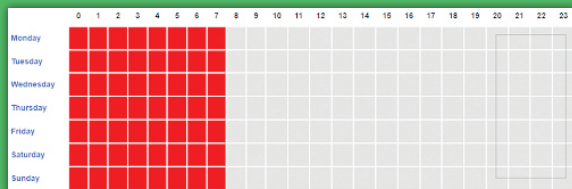
CREATING A BLOCKSI PARENT ACCOUNT

1. Open a web browser and go to **parent.blocksi.net**
2. Click sign in with Google OR Register here to create an account
3. Enter the parent email address on file with the school
4. Enter the student's school email address
5. All students associated to the parent's email address in Skyward will automatically connect, only one student email is needed

CREATING ACCESS TIME CONTROLS

1. Login at **parent.blocksi.net**
2. Click **Access Time Control**
3. Enter a name for your filter
4. Click **Create Access Time Control**
5. Click **Block all websites**
6. Select the category you would like to restrict access times

7. Click and drag across days and times to block those times – all times are based on the 24 hour clock



8. Click **Save** to save the changes

VIEW WEB HISTORY

1. Login at **parent.blocksi.net**
2. Click **Insights**
3. The default view shows the last 24 hours of use. Click on **24h** to change the time frame shown.
4. Click **Grid** to select YouTube Analytics or to view the logs of all websites visited.

WEEKLY REPORT

1. Login at **parent.blocksi.net**
2. Click **Reports**
3. Toggle the switch to have automatic weekly reports emailed to you

Meet our **SCHOOL BOARD**

Hello and welcome back to Mishawaka Schools from the Board or School Trustees! We are looking forward to seeing our returning students and meeting those that are new to School City of Mishawaka. We hope this school year brings all of our students academic, athletic, and extracurricular success. We also want to set some expectations for parents and students in the 2023-2024 school year. Our teachers and staff work very hard to meet our students where they are and help them reach their full potential, but this can't be done without parents engagement with their children's teachers, school work, classroom events and behavior. We need all parents to get engaged! School City of Mishawaka needs all students to come to school so the chance of falling behind or missing important instruction doesn't happen. We need our students and parents to read their school's handbooks and attend their back to school events so that they understand the expectations and rules of their schools. The more informed and knowledgeable parents are can only drive a successful school year. Enjoy the rest of your summer break and we will see you August 16th!



Holly Parks
President



Angela Layman
Vice President



Mellissa Johnson
Secretary



William Pemberton
Member



David Weber
Member



MISHAWAKA
EDUCATION FOUNDATION
•Granting a better future•

What does the MEF do and how they impact your child in school?

The Mishawaka Education Foundation (MEF) is committed to providing School City of Mishawaka educators and students with sustainable funding required to achieve extraordinary educational opportunities. The MEF's fundraising efforts provides funds for:

- Classroom grants that provide unique educational opportunities
- Wish List requests that are submitted by teachers of all grade levels to purchase educational classroom accessories
- Subsidizes various school programs to enhance a student's educational journey: robotic teams, graphic arts, performing arts, updating elementary libraries and media centers

By attending or volunteering at MEF's annual events, you are helping to provide the best educational experience for the future of your children!

Upcoming MEF Events

GROWING THE FUTURE SILENT AUCTION

Online auction opened July 1 so be sure to check out great items for family fun that includes:

- Tickets to Potawatomi Zoo
- Mishawaka Parks activities
- A SkyZone event package
- Ninja golf activities
- And many more family experiences



Scan to view
auction site.

Go to bit.ly/pages2023 to view the items and place your bids!

MEF TRUNK OR TREAT

Saturday, October 7 @ 4:00 PM – 7:00 PM

The community comes together for this FREE Trunk or Treat night in the parking lot of Mishawaka High School. Games, food and family-friendly and kid-friendly activities with a midway fair atmosphere. Be sure to mark your calendar for this one!



Growing Together
PRESCHOOL
Open Houses
FOR ENROLLED STUDENTS

BEIGER PRESCHOOL

August 14
5:30 PM – 6:30 PM

LASALLE PRESCHOOL

August 14
5:30 PM – 6:30 PM



JOIN OUR TEAM...
TOMORROW'S LEADERS ARE FOUND HERE.

Are you interested in a career at
School City of Mishawaka?

Visit
MishawakaSchools.com/Employment
for current opportunities and
to apply online today.





School City of Mishawaka
1402 South Main Street
Mishawaka, IN 46544

See you
AUGUST 16, 2023

