Welcome Back to School!

AUGUST 16, 2023
FIRST DAY OF SCHOOL

FREE & REDUCED MEALS
MAKE SURE TO APPLY FOR FREE/REDUCED MEALS

DAILY SCHEDULE
PLAN FOR START AND END OF SCHOOL DAYS

ENROLLMENT DOCUMENTS
ONLINE FORMS TO COMPLETE ENROLLMENT
Welcome Back
FROM SUPERINTENDENT DR. STEVENS

On behalf of the School City of Mishawaka Board of School Trustees and the School City of Mishawaka staff, we welcome you to the 2023-2024 school year! We are proud to provide numerous learning opportunities for our students across all grade levels. Ultimately, upon graduation, we want our students to be college, career, and life ready so that everyone can have access to fulfilling their ambitions.

Helping students to succeed is not a task solely performed by our schools. We believe that student success takes support from countless stakeholders. We cannot overstate the importance of proper support from parents/guardians at home. The partnership between home and school is not an educational secret and we look forward to collaborating with our families. Students that are involved in school or after school extracurricular programming often perform better than their non-involved peers. Likewise, we have found that parental involvement is another important component to a child’s success. One immediate suggestion would be to consider joining the Mishawaka Parent Group at your school.

Another area where we need parent involvement is with student attendance. Student attendance is one of the largest indicators of their future success. We are confident in the educational programming that our staff offers to the students of our community. However, it becomes much more difficult for your child(ren) to be successful if they are continually tardy or absent from school. This upcoming school year, we aim to place a renewed emphasis on reducing tardiness and absenteeism. We are confident that if students, parents, and staff work together, we can improve our attendance rate and improve the learning outcomes for all of our students.

Producing a student that is college, career, and life ready may be the ultimate goal, but the foundation for that success is established much earlier at one of our seven elementary schools. All of our students have 1:1 technology to provide a blended learning classroom environment. The blended learning approach aims to utilize technology to enhance learning when appropriate but blends traditional teaching methods into the curriculum as well.

Students at John Young Middle School and Mishawaka High School enjoy their involvement in traditional academic coursework as well as vocational technology pathways. They participate in a variety of athletic and academic competitions and in the field of fine arts. Project Lead the Way programming is STEM based learning that allows our students to explore their problem-solving skills through experiential, project-based learning. Our aim is to provide programs that offer our students the chance to showcase their skills in a variety of meaningful ways.

We are excited to share a few of the ways Mishawaka works. Whether you are new to our corporation or have been a part of the School City of Mishawaka family for generations, we welcome you. Please do not hesitate to contact us should you have further questions. We look forward to another great school year and greatly appreciate the fact that you have chosen School City of Mishawaka for your child’s education.

Sincerely,
Dr. Theodore Stevens
Superintendent

Stay Connected with us...
@SchoolCityofMishawaka
@SCMSchools
MishawakaSchools.com

IN THIS ISSUE
3  Mishawaka Parent Group
Open Houses
Daily Schedule
4  School Supplies
5  School Year Calendar
6  Student Services
Transpo
7  Before/After School Programming
Medicaid Renewal
8  Food Service Updates
9  Enrollment Documents
10–11  JYMS Information
12  MHS Picture Days
Freshmen Orientation
13  MHS Alumni Association
Become a Sub
14  Emergency Communications
15  Immunizations & Clinics
16  Tech Support
Student Devices
17  Blocksi
18  Meet our School Board
Mishawaka Education Foundation
19  Preschool Open Houses
Join Our Team!

2  BACK TO SCHOOL SCM | FALL 2023
The Mishawaka Parent Group was developed for the purpose of promoting partnerships with parents, teachers, school administration and the community to enhance the educational environment at School City of Mishawaka.

Our goals are simple:
- To provide a sense of inclusion between families and schools,
- To share information and strategies in order to establish strong student success,
- To promote healthy minds and attitudes in developing young citizens,
- To create leaders, young and old, to build a better community around us.

We would love for you to become involved! Feel free to contact us via email at Mishawakaparentgroup@gmail.com or find us on Facebook as the Mishawaka Parent Group Cabinet.

The Mishawaka Parent Group was developed for the purpose of promoting partnerships with parents, teachers, school administration and the community to enhance the educational environment at School City of Mishawaka.

**Elementary Open Houses**

We invite you to attend the open house at your child’s school. This is a great opportunity to meet their teacher(s), see their classroom, and help your child feel confident for the first day of school.

**BATTELL ELEMENTARY SCHOOL**
- **AUGUST 14**
  - 5:00 PM – 6:00 PM

**BETHEL KINDERGARTEN CLASS**
- **AUGUST 14**
  - 6:00 PM – 7:00 PM

**BEIGER ELEMENTARY SCHOOL**
- **AUGUST 14**
  - 5:30 PM – 6:30 PM

**EMMONS ELEMENTARY SCHOOL**
- **AUGUST 14**
  - 5:00 PM – 6:00 PM

**HUMS ELEMENTARY SCHOOL**
- **AUGUST 14**
  - 5:30 PM – 6:30 PM

**LASALLE ELEMENTARY SCHOOL**
- **AUGUST 14**
  - 5:30 PM – 6:30 PM

**LIBERTY ELEMENTARY SCHOOL**
- **AUGUST 14**
  - 5:30 PM – 6:30 PM

**TWIN BRANCH ELEMENTARY SCHOOL**
- **AUGUST 14**
  - 5:00 PM – 6:00 PM

**DAILY SCHEDULE**

School City of Mishawaka school day times have changed since last year. Students may enter their building for breakfast at:
- Elementary: 8:05 AM
- JYMS: 7:50 AM
- MHS: 7:15 AM

Please know there is no supervision before these times. Students must be picked up within 15 minutes of the end of day time unless they are participating in a supervised activity. Thank you for your cooperation.

**2023-2024 DAILY SCHEDULE**

<table>
<thead>
<tr>
<th></th>
<th>DOORS OPEN</th>
<th>START OF DAY</th>
<th>END OF DAY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ELEMENTARY SCHOOLS</strong></td>
<td>Monday–Friday</td>
<td>8:15 AM</td>
<td>8:30 AM</td>
</tr>
<tr>
<td><strong>MIDDLE SCHOOL</strong></td>
<td>Monday–Friday</td>
<td>8:00 AM</td>
<td>8:15 AM</td>
</tr>
<tr>
<td><strong>HIGH SCHOOL</strong></td>
<td>Monday–Friday</td>
<td>7:15 AM</td>
<td>8:00 AM</td>
</tr>
</tbody>
</table>

Bethel Kindergarten start time is 8:30 AM and end of day is 3:00 PM.
### OPTIONAL SCHOOL SUPPLIES
School City of Mishawaka will be providing general school supplies to elementary students for the 2023–2024 school year. However, if a family is interested and able to donate any of the items listed below, it would be greatly appreciated. These extra donated supplies will be made available for students to share throughout the school year.

#### Kindergarten – 2nd Grade
<table>
<thead>
<tr>
<th>Qty</th>
<th>Item (DO NOT label with student’s name)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 pair</td>
<td>Fiskars Round Scissors</td>
</tr>
<tr>
<td>24ct. or more</td>
<td>Beginner Pencils (Kdg. or 1st Gr.)</td>
</tr>
<tr>
<td>24ct. or more</td>
<td>#2 Pencils (2nd Gr)</td>
</tr>
<tr>
<td>8ct. or more</td>
<td>Crayons</td>
</tr>
<tr>
<td>8ct. or more</td>
<td>Washable Markers</td>
</tr>
<tr>
<td>8ct. or more</td>
<td>Dry Erase Markers</td>
</tr>
<tr>
<td>8ct. or more</td>
<td>Glue Sticks</td>
</tr>
<tr>
<td>Large Boxes</td>
<td>Tissues</td>
</tr>
<tr>
<td>20ct. or more</td>
<td>Quart-size Bags (girls)</td>
</tr>
<tr>
<td>20ct. or more</td>
<td>Gallon-size Bags (boys)</td>
</tr>
</tbody>
</table>

#### 3rd – 6th Grade
<table>
<thead>
<tr>
<th>Qty</th>
<th>Item (DO NOT label with student’s name)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 pair</td>
<td>Scissors</td>
</tr>
<tr>
<td>24ct. or more</td>
<td>#2 Pencils</td>
</tr>
<tr>
<td>24ct. or more</td>
<td>Crayons</td>
</tr>
<tr>
<td>8ct. or more</td>
<td>Washable Markers</td>
</tr>
<tr>
<td>8ct. or more</td>
<td>Dry Erase Markers</td>
</tr>
<tr>
<td>8ct. or more</td>
<td>Glue Sticks</td>
</tr>
<tr>
<td>Large Boxes</td>
<td>Tissues</td>
</tr>
<tr>
<td>20ct. or more</td>
<td>Quart-size Bags (girls)</td>
</tr>
<tr>
<td>20ct. or more</td>
<td>Gallon-size Bags (boys)</td>
</tr>
<tr>
<td>(3)</td>
<td>Single subject, wide-ruled spiral notebooks (any colors)</td>
</tr>
<tr>
<td>1 pkg.</td>
<td>Wide-ruled lined paper</td>
</tr>
<tr>
<td>(4)</td>
<td>2-Pocket folders (red, blue, green, yellow)</td>
</tr>
<tr>
<td>4ct. or more</td>
<td>Red Pens</td>
</tr>
<tr>
<td>4ct. or more</td>
<td>Highlighters (any colors)</td>
</tr>
</tbody>
</table>

#### 7th – 12th Grade
Teachers will let students know what supplies will be needed. It’s best to start the school year with some paper, pens, pencils, and folders.
# 2023-2024 School Calendar

**JULY**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **4** Independence Day

**AUGUST**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
</tr>
<tr>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
</tr>
<tr>
<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
</tr>
</tbody>
</table>

- **14** First Teacher Day
- **16** First Student Day (Full Day)

**SEPTEMBER**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
</tr>
</tbody>
</table>

- **4** Labor Day

**OCTOBER**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
</tr>
<tr>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
</tr>
<tr>
<td>30</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **18** No School for Students
- **Parent/Teacher Conferences**

**NOVEMBER**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

- **7** eLearning Day - Teachers report
- **22** eLearning Day - Teachers do not report
- **23-24** Thanksgiving Break

**DECEMBER**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
</tr>
</tbody>
</table>

- **25-29** Winter Break

**JANUARY**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **1-5** Winter Break
- **15** Martin Luther King, Jr. Day

**FEBRUARY**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
</tr>
<tr>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
</tr>
<tr>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td></td>
</tr>
</tbody>
</table>

- **16** Snow make-up day
- **19** Presidents’ Day

**MARCH**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
</tr>
</tbody>
</table>

- **4** Snow make-up day
- **29** Spring Break

**APRIL**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
</tr>
<tr>
<td>29</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **1-5** Spring Break
- **19-23** Fall Break

**MAY**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

- **7** eLearning Day - Teachers report
- **27** Memorial Day
- **31** Last Student Day
- **31** Last Teacher Day

**JUNE**

<table>
<thead>
<tr>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
</tbody>
</table>

- **19** Juneteenth

---

**Student’s First/Last Day**

**Recess Day/No School**

**eLearning Day**

**Parent/Teacher Conferences**

---

**First Semester Teachers/Students**

<table>
<thead>
<tr>
<th>Month</th>
<th>Teachers</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>14</td>
<td>12</td>
</tr>
<tr>
<td>September</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>October</td>
<td>19</td>
<td>18</td>
</tr>
<tr>
<td>November</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>December</td>
<td>16</td>
<td>16</td>
</tr>
<tr>
<td>Total</td>
<td>89</td>
<td>86</td>
</tr>
</tbody>
</table>

**Second Semester Teachers/Students**

<table>
<thead>
<tr>
<th>Month</th>
<th>Teachers</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>17</td>
<td>17</td>
</tr>
<tr>
<td>February</td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>March</td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>April</td>
<td>17</td>
<td>17</td>
</tr>
<tr>
<td>May</td>
<td>22</td>
<td>22</td>
</tr>
<tr>
<td>June</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>94</td>
<td>94</td>
</tr>
</tbody>
</table>

---

*Make-up days may be added at the end of the school year, if necessary.*

Board of School Trustees approval: 12/7/2022
Welcome back to school for the 2023-2024 school year! We are excited to kick off another year at School City of Mishawaka.

We believe strongly in creating a positive school climate where students, parents/guardians, and all staff members work together collaboratively to maintain an orderly and safe learning environment focused on teaching and continued learning. Our schools are most successful and safest when all students, parents/guardians, and staff alike-collaborate, value, and respect each other’s roles in the educational process.

We are committed to providing the best education for all students. We are here to provide supports in academics, behaviors, and social emotional wellness. We do this through the framework of Multi-Tiered Systems of Supports (MTSS). MTSS is not a framework to be intimidated by. It consists of supports for the three areas mentioned above. For academic support, we have Response to Intervention (RTI), that can give your child tiered supports to pursue success. For behavior, we have Positive Behavior Intervention Support (PBIS) to create positive learning environments in all our buildings. To better support emotional needs in our students, we have Social Emotional Learning systems in place to help support those emotions and achieve positive goals in our school buildings.

With this framework in place we hope to serve all students in a positive learning atmosphere. We want all students set up with the tools they need as individuals to succeed. We look forward to a great school year. Welcome back and go Cavemen!

Sincerely,

Dave Troyer
Director of Student Services
Before/After School Programming

We are excited to be partnering with Boys & Girls Club to offer Before/After School Programming at all of our SCM elementary schools. Details on times, cost, etc. are still being finalized. Once these items are worked out, information will be sent to SCM families along with details on how to sign-up for before and after school programming.

In Partnership with

Boys & Girls Clubs of St. Joseph County

School Textbook Fees

Indiana House Bill 1216 requires each public school to provide curricular materials at no cost to each student enrolled in the public school. This bill took effect July 1, 2023 and established the curricular materials fund to provide state advancements for costs incurred by public schools in providing curricular materials to students at no cost.

This means you will not be charged for textbook fees this year. Please note that you may see textbook fees listed in your child’s Skyward account. Those are needed in order for us to report the cost of the fees to the State.

Please contact your child’s school with any questions.
FOOD SERVICE UPDATES

The Food Service Department is excited to welcome back all of our students! Below is the information you will need so your child(ren) is ready for breakfast and lunch on the first day of school.

MEAL COSTS
As part of the Hunger-Free Kids Act of 2010, School Food Authorities are required to review their paid lunch revenue annually to ensure compliance with the Paid Lunch Equity requirement. As part of the requirement, School Food Authorities are required to increase their paid lunch prices gradually until the school reaches the United States Department of Agriculture's (USDA) targeted rate. The USDA targeted rate for 2023-2024 is $3.56. We received a waiver to help so we did not have to raise prices this year. The prices remain the same as the last school year.

School City of Mishawaka's 2023-2024 breakfast/lunch prices as follows:

<table>
<thead>
<tr>
<th></th>
<th>ELEMENTARY</th>
<th>JYMS &amp; MHS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$1.50</td>
<td>$1.75</td>
</tr>
<tr>
<td>Lunch</td>
<td>$2.50</td>
<td>$2.75</td>
</tr>
<tr>
<td>Milk</td>
<td>$0.60</td>
<td>$0.60</td>
</tr>
</tbody>
</table>

FREE & REDUCED MEALS
For the 2023–2024 school year, the USDA is REQUIRING a Free & Reduced application to be filled out for free or reduced meals and textbooks. Visit MishawakaSchools.com/FreeandReduced to learn more about who can get Free & Reduced meals, income requirements, and answers to many more questions.

To make this process easier, families can fill out the Free & Reduced application online from the privacy of your home or anywhere with an internet connection. Results will be sent directly to your email. Go to MySchoolApps.com to fill out your Free & Reduced application online today. Only one application is needed, even if you have children at multiple schools.

Free & Reduced paper applications can be picked up at your child’s school or the School City of Mishawaka Administration center or visit MishawakaSchools.com/FreeandReduced to print the form. Any questions can be directed to the Food Service Department at 574-254-4545.

MY SCHOOL Bucks
Make school lunch deposits and monitor your child’s account online at www.myschoolbucks.com. From this site you will create your account and can add money to your child’s school meal account. All you need is your child’s name, student ID number and school ZIP code.

Things to know:
• If you have more than one child in the District, you can handle all online prepayments from the same online account.
• Payments may be made through an existing PayPal account or with a major credit or debit card.
• Visit MySchoolBucks.com to make school lunch deposits and monitor your child’s account online.

MENUS
Visit MishawakaSchools.com/Menu to view and print monthly menus. Monthly menus are available for breakfast and lunch.

BREAKFAST TIMES
Breakfast will begin to be served at the times below.
• Elementary schools................. 8:05 AM
• John Young Middle School....... 7:50 AM
• Mishawaka High School.......... 7:15 AM
Families that are returning or new to School City of Mishawaka need to complete important documents for each child enrolled for the 2023-2024 school year. All documents must be completed by August 16, 2023.

RETURNING FAMILIES

Returning families need to complete:
- 2023-2024 Returning Student Form
- 2023-2024 Technology at Home Form
- 2023-2024 Returning Student Health Form

NEW FAMILIES

New families to SCM need to complete:
- 2023-2024 Technology at Home Form
- 2023-2024 New Student Health Form

NEXT STEPS

Steps to complete the forms:
1. Login to your Skyward Parent Portal (current username and password) at MishawakaSchools.com/Skyward.
2. Tiles for form completion are listed individually for each student listed in your parent portal.
3. If you are having trouble logging into your Skyward Parent Portal, please contact your school office.
Incoming 7th Grade
JUMP START
August 7 & 8, 2023
9:00 AM – 12:00 PM

It can be scary in a new school. The Incoming 7th Grade Jump Start is a time for students to receive their schedule and leave feeling prepared for their first day at JYMS.

MEET
Meet your teachers and learn more about your schedule.

MAKE
Make new friends and connect with old ones.

LEARN
Learn where your classes are located and the layout of JYMS.

FIND
Find your locker and practice opening it with your lock combination.

PARTICIPATE
Participate in team and community building activities.

We’ll see you on August 7 or 8!
(You get to pick which day your child attends)

SPORTS PHYSICALS
AT JOHN YOUNG MIDDLE SCHOOL

The JYMS Physical form can be found at MishawakaSchools.com/JYMSPhysicals or in the JYMS main office.

JYMS FALL SPORTS PHYSICAL NIGHT
July 31, 2023
4:00 PM – 8:00 PM
at John Young Middle School
(enter through Door A)
Cost: $25 (Cash ONLY)

All sports participants MUST have a completed physical form on file to begin tryouts and/or practice. JYMS football, cross country, soccer, and volleyball begin August 1, 2023. Students interested in any of these sports must have their physical done before August 1.

MARK YOUR CALENDARS

Picture Days
August 16-17, 2023

JYMS Open House
August 21, 2023
6:00 PM – 7:15 PM
Have you heard about Indiana’s 21st Century Scholars program?

It offers income-eligible Hoosier students up to four years of paid tuition at an eligible Indiana college or university after they graduate from high school, depending upon financial need. Tuition is a big part of college expenses, and the 21st Century Scholarship may provide tens of thousands of dollars in financial aid over the course of four years.

WHEN TO ENROLL...
You can enroll your child in the program from the time they enter 7th grade to June 30 of their 8th grade year.

WHO CAN ENROLL...
To enroll, your child must:

- Be a resident of Indiana
- Be a U.S. citizen or eligible non-citizen
- Be enrolled in 7th and 8th grade at an Indiana public or private school accredited by the Indiana Department of Education
- Be a member of a family that meets income eligibility requirements

### 21ST CENTURY SCHOLARS PROGRAM INCOME GUIDELINES

<table>
<thead>
<tr>
<th>Household Size</th>
<th>Maximum Annual Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>$32,227</td>
</tr>
<tr>
<td>3</td>
<td>$40,626</td>
</tr>
<tr>
<td>4</td>
<td>$49,025</td>
</tr>
<tr>
<td>5</td>
<td>$57,424</td>
</tr>
<tr>
<td>6</td>
<td>$65,823</td>
</tr>
<tr>
<td>7</td>
<td>$77,534</td>
</tr>
<tr>
<td>8</td>
<td>$86,266</td>
</tr>
</tbody>
</table>

For each additional person in the household add $8,399.

Is your child eligible for a college scholarship?
MishawakaSchools.com/21stCenturyScholars
STUDENT LAST NAME  
A–L 
AUGUST 7, 2023 
12:00 PM – 3:00 PM

STUDENTS WILL RECEIVE:
• School picture for the 23-24 yearbook
• Temporary student ID
• School devices available for new enrollments
• Have their device fixed or replaced (only if needed)
• No building tours on this day

STUDENT LAST NAME
M–Z
AUGUST 8, 2023 
3:00 PM – 6:00 PM

STUDENTS WILL RECEIVE:
• School picture for the 23-24 yearbook
• Temporary student ID
• School devices available for new enrollments
• Have their device fixed or replaced (only if needed)
• No building tours on this day

ID MAKE UP DAY FOR
ANY STUDENTS A–Z
AUGUST 9, 2023 
12:00 PM – 3:00 PM

STUDENTS WILL RECEIVE:
• School picture for the 23-24 yearbook
• Temporary student ID
• School devices available for new enrollments
• Have their device fixed or replaced (only if needed)
• No building tours on this day

Students must have a temporary MHS photo ID to enter the building on August 16, 2023. Books will be given to students during the first week of school. Lockers will not be issued during this time, they will be issued on an as-needed basis.

FRESHMEN ORIENTATION

Welcome class of 2027!

August 9, 2023
Student Meeting: 3:30 PM – 5:30 PM
Parent Meeting: 5:30 PM – 6:00 PM
Location: Mishawaka High School

Learn about Mishawaka High School, find your classes, meet staff, and connect with friends.
We are looking forward to the students returning to school this fall, on their way to completing their education and becoming Mishawaka High School Alumni!

The MHS Alumni Association still remains active after 100 years. We continue to have monthly meetings/luncheons at the Chicory Cafe on the first Wednesday of the month. We began our evening Meet & Greets at the Chicory Cafe in July and will meet every other month for those that are unable to make it to the luncheons. These are open to all MHS Alumni.

We provide several scholarships for graduating seniors and we are active in some of the events in the community throughout the year. If you’ve been to the football stadium in recent years, you may have seen the inscribed bricks in the plaza. Those all belong to alumni who have walked the halls of MHS just as your child may, and perhaps you have as well. If you would like information on purchasing a brick, or becoming a member of the alumni association, you can email peeblesh@mishawaka.k12.in.us. You can also stay connected with us by visiting our Facebook/Instagram page @MHS Cavemen Alumni.

We hope you and your child(ren) have a great school year!

JOIN OUR TEAM...  
BECOME A SUB!

BENEFITS

✓ Flexible schedule to accept assignments when you want.
✓ Work in your child or grandchild’s school corporation.
✓ Make a positive difference in your community.
✓ Get a foot in the door at School City of Mishawaka as your potential future employer.
✓ If you like variety, we offer a range of opportunities for your comfort level and experience.

APPLY TODAY AT
MISHAWAKASCHOOLS.COM/SUB
EMERGENCY COMMUNICATIONS

The following information is to clarify how families will receive communications in case of an emergency. Phone numbers and email addresses used for communications pull from the information in Skyward. Visit MishawakaSchools.com/Skyward to verify your contact information is correct. If you would also like to receive text alerts, text "Yes" to 67587.

INCIDENT AT SCHOOL

NON-THREATENING INCIDENT
Parents may be notified by call and/or email regarding the incident depending on the circumstances and nature of the event.

EMERGENCY INCIDENT
• Our first priority is to protect students and staff.
• Parents should not call or go to the school unless directed otherwise.
• Parents should avoid contacting students during an emergency.
• Please do not rely on unofficial reports of information coming from word of mouth, social media and/or any source other than the official School City of Mishawaka communication.
• Parents will be notified by call and email as soon as possible.
• Information will also be shared on the district website at MishawakaSchools.com.

AFTER AN EMERGENCY
• Be patient and wait for information.
• If off-site family reunification is necessary, please remember to follow the emergency pick-up procedures communicated at that time. State-issued photo ID will be required.

WEATHER RELATED SCHOOL CLOSURES/DELAYS

SCHOOLS CLOSED
• In the event schools are closed/delayed due to weather, parents will be notified as early as possible but every effort will be made to notify staff/families by 6:00 AM by call and email.
• School closings/delays will also be shared via WNDU, WSBT, ABC57, Facebook (@schoolcityofmishawaka) and Twitter (@scmschools).

2-HOUR DELAY
• Schools start two hours later than the normal schedule.
  › Elementary Schools: 10:30 AM
  › JYMS: 10:15 AM
  › MHS: 10:00 AM
• Parents will be notified by call and email as soon as possible.

SCHOOLS OPEN
• If you do not receive a message, schools remain open and will start on time as planned.
• Parents and staff are encouraged to get to school when it is safe to do so but are asked to communicate with building office personnel in advance.

PROGRAMS/ACTIVITIES
Parents with students in after school programs or evening activities will be notified by schools or coaches about early release or possible cancellations.
The state of Indiana has released the immunization requirements for the 2023-2024 school year. Please make note of the updated requirements and recommendations. Indiana Code (IC 20-34-4-5) states that a child is not permitted to attend school beyond the first day without (A) a waiver issued by the school (not to exceed 20-days in length), (B) a valid medical exemption or religious objection, or (C) a written statement with the date/time of an immunization appointment signed by a physician or health department. As such, the noncompliant immunization exclusionary date for School City of Mishawaka is September 15, 2023. Visit MishawakaSchools.com/Immunizations for additional immunization information, requirements, and forms.

### Immunizations

#### Required & Recommended School Immunizations

<table>
<thead>
<tr>
<th>Grade</th>
<th>Required</th>
<th>Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-K</td>
<td>3 Hepatitis B  4 DTap (Diphtheria, Tetanus &amp; Pertussis) 3 Polio 1 Varicella (Chickenpox) 1 MMR (Measles, Mumps &amp; Rubella) 2 Hepatitis A</td>
<td>Annual influenza COVID-19</td>
</tr>
<tr>
<td>K-5th grade</td>
<td>3 Hepatitis B  5 DTap  4 Polio 2 Varicella</td>
<td>Annual influenza COVID-19</td>
</tr>
<tr>
<td>6th-11th grade</td>
<td>3 Hepatitis B  5 DTap  4 Polio 2 Varicella 2 MMR 2 Hepatitis A 1 MCV4 (Meningococcal) 1 Tdap (Tetanus, Diphtheria &amp; Pertussis)</td>
<td>Annual influenza 2/3 HPV (Human papillomavirus) COVID-19</td>
</tr>
<tr>
<td>12th grade</td>
<td>3 Hepatitis B  5 DTap  4 Polio 2 Varicella 2 MMR 2 Hepatitis A 2 MCV4 1 Tdap</td>
<td>Annual influenza 2/3 HPV 2 MenB (Meningococcal) COVID-19</td>
</tr>
</tbody>
</table>

**HepB**: The minimum age for the 3rd dose of Hepatitis B is 24 weeks of age.

**DTaP**: 4 doses of DTaP/DTP/DT are acceptable if 4th dose was administered on or after child’s 4th birthday.

**Polio**: 3 doses of Polio are acceptable for all grade levels if the 3rd dose was given on or after the 4th birthday and at least 6 months after the previous dose.

**Varicella**: Physician documentation of disease history, including month and year, is proof of immunity for children entering preschool through 12th grade. Parent report of disease history is not acceptable.

**Tdap**: There is no minimum interval from the lastTd dose.

**MCV4**: Individuals who receive dose 1 on or after the 16th birthday only need 1 dose of MCV4.

**Hepatitis A**: The minimum interval between 1st and 2nd dose is 6 calendar months. 2 doses are required for all grades Pre-K through 12.

**COVID-19**: COVID-19 vaccine is recommended for all students five years of age and older per CDC and FDA’s Emergency Use Authorization. Review required after FDA full approval.

---

**Immunizations CLINIC**

If your child needs any immunizations, we are partnering with the St. Joseph County Department of Health to offer clinics at Emmons Elementary School. This clinic is for ANY SCM student to receive their immunizations.

**CLINIC FOR SCM STUDENTS**

Emmons Elementary School  
August 14, 2023 • 5:00 PM – 6:00 PM

Preregistration is preferred but walk-ins are welcome as space allows

**PREREREGISTER AT**  
MishawakaSchools.com/Immunizations
SKYWARD PARENT ABSENCE ENTRY

Parents are now able to enter their child's absence in Skyward. This will eliminate families needing to call school when a child is absent. Please follow the instructions below to enter an absence.

1. Login to Skyward Parent Access: MishawakaSchools.com/Skyward
2. Click on the Attendance tile for the student you are reporting an absence
3. Click on the Absence Requests Tab
4. Click Add Absence Request on the right side of the screen
5. Enter the Start Date and End Date
6. Entire Day: Check All Day if the absence will be an entire day
   Partial Day: Enter a Start Time and End Time of absence
7. Select an Attendance Reason from the drop down menu
8. Add a Comment to provide information about the absence
9. Select Save in the upper left hand corner

Once saved, the absence request will be sent to the school for processing. After approval by the school, the request will change from Pending to Processed.

Changes to the absence can be made by the parent/guardian in Skyward while it is still marked as pending. Once the request is processed, a parent/guardian will need to contact the school to make any changes.

Additional Skyward support can be found at MishawakaSchools.com/SkywardHelp or you can call your child’s school office for more assistance.

BEFORE THE FIRST DAY OF SCHOOL TASKS

1. Charge your Chromebook
2. Turn on the Chromebook
3. Login using SCM username and password
4. Bring it to school fully charged on the first day
5. Update the Chromebook:
   • Chromebooks automatically receive feature and security updates. Turn on the Chromebook and ensuring it is connected to wifi to begin the update process
   • To manually check for updates:
     a. Turn on the Chromebook
     b. Login using SCM username and password
     c. Click on the clock
     d. Click on the gear
     e. Click about Chrome OS
     f. Click Check for updates

REPAIRS/NEW STUDENT DEVICE PICK-UP

• Elementary Students: August 16, 2023 (first day of school)
• John Young Middle School: August 16, 2023 (first day of school)
• Mishawaka High School: August 7-9 (during ID/photo days)

NEED HELP?

• BEFORE AUGUST 16, 2023:
  Contact the Tech Support Hotline at 574-254-7795. The help line is available Monday–Friday at 8:00 AM–3:00 PM.
• AFTER AUGUST 16, 2023:
  Please contact your child’s school for assistance.

STUDENT DEVICE REPAIR CHARGES

<table>
<thead>
<tr>
<th>Grades K–4 (Lenovo 500e Chromebook)</th>
<th>Grades 5–12 (HP or Asus C204 Chromebook)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Damaged or lost charger: $20</td>
<td>Damaged or lost charger: $20</td>
</tr>
<tr>
<td>Lost/unreturned device or intentional destruction: $375</td>
<td>Lost/unreturned device or intentional destruction (requiring replacement): $285</td>
</tr>
</tbody>
</table>

PAY TECHNOLOGY CHARGES ONLINE

You can now pay for any technology charges online through MySchoolBucks.com. This is the same account you use to pay for your child’s lunch fees.
The School City of Mishawaka (SCM) web filter provides a Children’s Internet Protection Act (CIPA) compliant filter on the Chromebook year round, in and out of school. When Chromebooks are off campus, parents/guardians can take an active role in making their children 21st century digital citizens by setting time access controls on Chromebooks for streaming content, Youtube, gaming, social networking and more. The Parent Dashboard allows parents/guardians to take an active role in monitoring their child’s school Chromebook and enforcing bedtime.

Below are instructions on how parents/guardians can set parental controls by creating a Blocksi account, access time controls, view their child’s web history, and set up an automatic weekly report to their email.

**CREATING A BLOCKSI PARENT ACCOUNT**

1. Open a web browser and go to [parent.blocksi.net](http://parent.blocksi.net)
2. Click sign in with Google OR Register here to create an account
3. Enter the parent email address on file with the school
4. Enter the student’s school email address
5. All students associated to the parent’s email address in Skyward will automatically connect, only one student email is needed

**CREATING ACCESS TIME CONTROLS**

1. Login at [parent.blocksi.net](http://parent.blocksi.net)
2. Click [Access Time Control](#)
3. Enter a name for your filter
4. Click [Create Access Time Control](#)
5. Click [Edit](#)
6. Select the category you would like to restrict access times
7. Click and drag across days and times to block those times – all times are based on the 24 hour clock
8. Click Save to save the changes

**VIEW WEB HISTORY**

1. Login at [parent.blocksi.net](http://parent.blocksi.net)
2. Click [Insights](#)
3. The default view shows the last 24 hours of use
4. Click [](#) to select YouTube Analytics or to view the logs of all websites visited

**WEEKLY REPORT**

1. Login at [parent.blocksi.net](http://parent.blocksi.net)
2. Click [Reports](#)
3. Toggle the switch to have automatic weekly reports emailed to you
What does the MEF do and how they impact your child in school?

The Mishawaka Education Foundation (MEF) is committed to providing School City of Mishawaka educators and students with sustainable funding required to achieve extraordinary educational opportunities. The MEF's fundraising efforts provide funds for:

- Classroom grants that provide unique educational opportunities
- Wish List requests that are submitted by teachers of all grade levels to purchase educational classroom accessories
- Subsidizes various school programs to enhance a student's educational journey: robotic teams, graphic arts, performing arts, updating elementary libraries and media centers

By attending or volunteering at MEF's annual events, you are helping to provide the best educational experience for the future of your children!

Upcoming MEF Events

**GROWING THE FUTURE SILENT AUCTION**

Online auction opened July 1 so be sure to check out great items for family fun that includes:

- Tickets to Potawatomi Zoo
- Mishawaka Parks activities
- A SkyZone event package
- Ninja golf activities
- And many more family experiences

Go to bit.ly/pages2023 to view the items and place your bids!

**MEF TRUNK OR TREAT**

Saturday, October 7 @ 4:00 PM – 7:00 PM

The community comes together for this FREE Trunk or Treat night in the parking lot of Mishawaka High School. Games, food and family-friendly and kid-friendly activities with a midway fair atmosphere. Be sure to mark your calendar for this one!
Growing Together
PRE
SCHOOL
Open Houses
FOR ENROLLED STUDENTS

BEIGER PRESCHOOL
August 14
5:30 PM – 6:30 PM

LASALLE PRESCHOOL
August 14
5:30 PM – 6:30 PM

JOIN OUR TEAM...
TOMORROW’S LEADERS ARE FOUND HERE.

Are you interested in a career at School City of Mishawaka?

Visit MishawakaSchools.com/Employment for current opportunities and to apply online today.
See you
AUGUST 16, 2023